

City of Winsted  
Winsted Municipal Airport Commission  
Winsted City Hall – Council Chambers  
Tuesday, February 10, 2009  
8:30 a.m.

Airport Commission Members Present: Sarah Fasching  
Kevin Kubasch  
Dave Millerbernd  
Dave Mochinski  
Russ Paschke

Staff Present: Brent Mareck, City Administrator  
Dave Meyer, Public Works Lead  
Amanda Zeidler, Utility Billing & Payroll Clerk  
Jake Saulsbury, City Engineer

1) Paschke called the meeting to order at 8:30 a.m.

2) Fasching motioned the approval of the December 9, 2008 Airport Commission Meeting Minutes. Millerbernd seconded. Motion carried.

3) Financial Report

The Financial Report was given.

4) Maintenance Report

Snow removal was discussed. Mareck thanked Dave Millerbernd and Millerbernd Manufacturing for donating the skis for plowing snow at the airport.

Paschke will replace the lights that are out on the runway.

5) Old Business

a) Airport Beacon

A meeting was held including Mareck, Dave Mochinski, council member; Jamie Stotko, Public Works Lead; Jake Saulsbury, engineer for Bolten and Menk, Incorporated; and Scott Lindquist, resident. Lindquist contacted the City to inform that the airport beacon is shining in his yard at night. At the meeting, a plan was devised to build an aluminum shield for the bottom portion the light. The Federal Aviation Administration has approved the plan.

b) Land Lease Agreement

Mareck presented a letter he drafted to hangar owners. There are approximately ten hangar owners who have not returned their amended lease. There are two hangar owners who have not paid the 2008 Improvement Fee.

6) New Business

a) Taxi-Way Improvements

Saulsbury made a presentation of the proposed Taxi-Way Improvements. The construction schedule will be approximately six weeks. Saulsbury informed the Commission that the Federal Aviation Administration does not reimburse for work done within twenty feet of a hangar. Saulsbury also stated the maximum budget is \$300,000. The submission deadline for this plan is April 15, 2009.

b) Airport Commissioner

An advertisement will be run in the newspaper for the unfilled Commissioner position. Interested parties must submit a letter to Mayor Stotko, informing him of their interest.

7) Other

There was no other business.

8) Adjournment

Kubasch motioned to adjourn. Fasching seconded. Motion carried.

Respectfully submitted,



Amanda Zeidler  
Utility Billing & Payroll Clerk