

City of Winsted  
City Council Meeting  
Council Chambers  
April 21, 2009  
6:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonnie Quast  
Council Member Tom Ollig  
Council Member Dave Mochinski  
Council Member Tom Wiemiller

Staff Present: Brent Mareck, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Fran Eggert, City Attorney  
Mike Henrich, Chief of Police  
Mike Mensen, Police Officer  
Dave Meyer, Maintenance Lead  
Jamie Stotko, Maintenance Lead

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

Mayor Stotko read a proclamation honoring and recognizing the City of Winsted's Administrator, Brent Mareck for his hard work and dedication to the City of Winsted. The proclamation declared Monday, April 27<sup>th</sup>, 2009 as "Brent Mareck Day" in the City of Winsted.

2) Consent Agenda

**Ollig motioned to adopt the Consent Agenda as presented. Quast seconded. Motion carried 5-0.**

a) Minutes - City Council Work Session – April 7, 2009

Accepted the minutes of the City Council Work Session of April 7, 2009.

b) Minutes – Regular City Council Meeting – April 7, 2009

Accepted the minutes of the Regular City Council Meeting of April 7, 2009.

c) Fire Alarm Testing Agreement – Protection Systems, Inc.

Authorized the execution of a fire alarm testing agreement with Protection Systems, Inc. for the Winsted City Hall.

d) Gambling Permit – Martin Krueger American Legion Post #407

Approved a gambling permit for Martin Krueger American Legion Post #407, with no waiting period, to hold raffles at Hainlin Park, Winsted, Minnesota, on August 8 and 9, 2009.

e) March, 2009 Building Permit Report

Approved the March, 2009 Building Permit Report as presented.

f) March, 2009 Financial Report

Approved the March, 2009 Financial Report as presented.

g) Claims

Approved the Claims List for April 21, 2009 in the amount of \$ 93,084.15, check numbers 755E, 763E-768E, 7819-7824, 500281E and 15277-15317.

3) No Public Hearings.

4) No Old Business.

5) New Business

a) Change Order #8 – Greystone Construction Company – Winsted City Hall

Mareck stated that the change ordered submitted by Greystone Construction Company includes a credit per the agreement for the lake bank storm sewer corrections, which was approved at the last Council meeting. Additional items include landscape edging along the north parking lot, relocating trees in and along the promenade and the costs for adding linoleum flooring to the evidence preparation room.

Project	Cost
Edging for Planting Bed	\$726
Relocation of Trees	\$1,518
Linoleum Flooring – Evidence Room	\$1,265
Credit – Light Pole Bolts	-\$62.30
Credit – Sidewalk Replacement	-\$300
Credit – Excessive Silicone Removal	-\$125
Credit – Storm Sewer Outlet	-\$8,244.50
<b>Total</b>	<b>\$5,222.80</b>
Existing Retainage on Project	\$30,000
Less Change Order # 8	\$5,222.80
New Retainage Amount	\$24,777.20
Retainage for Concrete Projects	\$5,000
<b>Payment to Greystone</b>	<b>\$19,777.20</b>

Greystone Construction Company has requested that only \$3,000 be withheld for retainage on the balance of the project; however, with the remaining concrete replacement work on the project (pitting front plaza, amphitheater steps), \$5,000 seems to be a more appropriate figure.

**Mochinski motioned to approve Change Order #8 providing a \$5,222.80 credit to the City of Winsted. Ollig seconded. Motion carried 5-0.**

**Ollig motioned to authorize partial retainage payment to Greystone Construction Company in the amount of \$19,777.20. Wiemiller seconded. Motion carried 5-0.**

6) Department Report

a) Metro West Inspection Services, Incorporated

Rob Beckfeld, Metro West Inspection Services, Incorporated reported on the following:

- Thanked the City of Winsted for the privilege to work with Mareck.
- Building Permit applications have been minimal in the City of Winsted.
- There has been an increase in Building Permit applications for reroofs, decks and other small projects.
- Advantage Mailing will have a tenant moving into their vacant area. World Wide Dispensers will be moving in and Beckfeld has issued them a Building Permit to prepare the offices to accommodate their operations.

- Ridgeview Medical Clinic construction, St. Mary's Care Center remodeling and Tetra Pak's addition are completed and the Building Permits are closed out.
- Gave an update on Rental Housing permits.

Ollig asked if there were any Building Permits that have not been closed out because items are not completed on the project. Beckfeld stated there are and he is sending follow-up letters. Beckfeld stated that when property owners receive the follow-up letter, some ask for an extension on their Building Permit and some do not reply.

Mayor Stotko asked Beckfeld if new home construction is slow in the other cities he services. Beckfeld stated that new home construction is slow in every city he services.

- 7) No Open Forum.
- 8) No Announcements.
- 9) Adjournment

**Quast motioned to adjourn. Mochinski seconded. Motion carried 5-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer