

City of Winsted  
City Council Work Session  
Conference Room – Lewis Room  
June 16, 2009  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonnie Quast  
Council Member Dave Mochinski  
Council Member Tom Wiemiller

Absent: Council Member Tom Ollig

Staff Present: Brent Mareck, City Administrator  
Deb Boelter, City Clerk-Treasurer

**I. Call To Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

**II. 2010 Budget Process**

Mareck presented the schedule for the 2010 Budget Process.

Mareck presented the City of Winsted's 2009 and 2010 Local Government Aid (LGA) unallotment as proposed by Governor Tim Pawlenty.

Mareck presented the City Council with a 2010 Budget Worksheet and asked them to provide input on the proposed budget by Friday, June 26, 2009.

**III. 2008 Audit – Proposed Action Plan**

Mareck presented the Proposed Action Plan in response to the Auditor's findings during the 2008 Audit.

**IV. Updates**

**a) Winsted Wildcats Baseball Club – Liquor Liability Insurance**

Mareck stated that the State of Minnesota does not require the Winsted Wildcats Baseball Club to have Liquor Liability Insurance because their 3.2% liquor sales are under \$25,000 a year. Mareck asked the City Council if they would like to require that the Winsted Wildcats Baseball Club obtain Liquor Liability Insurance.

The City Council asked Mareck to obtain more information and present at a future Work Session.

**b) Metro West Inspection Services, Incorporated - Billing**

Mareck stated that he contacted Metro West Inspection Services, Incorporated to ask if they would consider changing the way they bill the City of Winsted for building permits. Currently, they bill the City of Winsted when the building permit is finalized out. Metro West Inspection Services, Incorporated has agreed to bill the City of Winsted as soon as they receive the building permit in their office.

**c) Blight Ordinance - Updates**

Mareck reported that the staff has been working on updating the City of Winsted's Blight Ordinance. The proposed changes have been forwarded to the City's Attorney, Fran Eggert, for review.

**d) Postage Machine**

Mareck stated that staff is currently looking at the possibility of discontinuing the City's Postage Machine lease with Pitney Bowes to reduce spending.

**e) Ochu Property – 130-6<sup>th</sup> Street South**

Mareck gave an update on the blight issues at the Ochu property at 130-6<sup>th</sup> Street South.

**f) McLeod County Board of Commissioners Meeting**

Mareck distributed an informational flyer on the McLeod County Board of Commissioners meeting to be held in the City of Winsted Council Chambers on Tuesday, June 30, 2009 at 7:00 p.m.

**g) Winsted Police Department - Squad Car**

Mareck stated the Capital Equipment Fund is scheduled for the purchase of a new squad car in 2009 and asked the City Council if Henrich should prepare car specifications for a new squad car. The City Council asked that Henrich attend the next City Council Work Session to discuss the purchase of a new squad car in 2009.

**h) Mareck's Performance Review**

Mareck distributed his Performance Review worksheet to the City Council and asked them to complete it for his Performance Review scheduled for Tuesday, July 7, 2009.

**i) Winsted Volunteer Fire Department – Human Resources Training**

Mayor Stotko recommended that Personnel Committee members of the Winsted Volunteer Fire Department be offered Human Resources training opportunities.

**j) Employee Annual Salary Increases**

Mareck asked the City Council if he should put the employee annual salary increases on the July 7, 2009 Regular City Council meeting agenda for approval. The City Council discussed and stated yes.

**V. Adjourn**

**Quast motioned to adjourn. Wiemiller seconded. Motion carried 4-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer