

City of Winsted
City Council Work Session
Conference Room – Lewis Room
October 20, 2009
5:00 p.m.

Present: Mayor Steve Stotko
Council Member Bonnie Quast
Council Member Dave Mochinski
Council Member Tom Wiemiller

Absent: Council Member Tom Ollig

Staff Present: Brent Mareck, City Administrator
Deb Boelter, City Clerk-Treasurer
Dave Meyer, Maintenance Lead
Jamie Stotko, Maintenance Lead

I. Call To Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Snow Plow Truck Repair – Public Works Department

Meyer and Stotko, Jamie brought the City's dump truck to City Hall to demonstrate to the City Council the repair issues that need to be addressed on the truck.

The City Council went outside for a brief moment to evaluate the dump truck. After Meyer and Stotko, Jamie presented the repairs needed for the dump truck, the City Council returned to the Lewis Room in City Hall.

Meyer presented the quote from Towmaster, Incorporated to repair the truck. Meyer stated that the quote is from the Minnesota State contract. Boelter explained the Minnesota State contract bidding process to the City Council.

Wiemiller asked if there is funding available in the 2009 Budget for the repair. Mareck stated that there is approximately \$75,000 in the Capital Equipment Fund.

The City Council asked if the City could keep the damaged dump truck box to turn into scrap. The City Council directed Meyer and Stotko, Jamie to check on current scrap prices and determine if it would be financially beneficial to the City to keep the damaged dump truck box and take it to a scrap metal company.

Meyer stated that it would take approximately four (4) weeks to build the new dump truck box and it would be one (1) week to install it.

The City Council discussed the quote and agreed that it should be added to the October 20, 2009 Regular City Council meeting agenda so the repair can be completed before the snow plowing season begins.

The City Council recommended that Meyer and Stotko, Jamie check with Towmaster, Incorporated to verify that there is a warranty on the new dump truck box.

III. South Lake Ditch

Mareck presented past information from 2002, when Chuck Gutzmann contacted the City of Winsted with concerns he had regarding the vegetation overgrowth in South Lake ditch.

Mochinski stated that he met with Gutzmann regarding his request to obtain a permit from the Minnesota Department of Natural Resources (MN DNR) to remove the vegetation from the ditch. Gutzmann asked Mochinski to address the City Council on his behalf and ask if they would

send a letter to the MN DNR recommending that he be allowed to remove the vegetation from the ditch.

The City Council discussed Gutzmann's request and agreed that it would not be beneficial for the City to write a letter to the MN DNR.

Mareck stated that he thinks it would be best if Gutzmann would write a letter to the City and/or attend a City Council meeting explaining what he would like the City to do.

Mareck stated that if the City Council decides to address Gutzmann's request and concerns, he would recommend that City staff schedule a meeting with Gutzmann, representatives from the MN DNR and the City's engineer.

Mochinski stated that he would prefer to not involve the City's engineer. He would like to use the 2002 design drawing from the City's former engineer Short, Elliott, Hendrickson, Incorporated (S.E.H.).

Mareck stated that the 2002 drawing from S.E.H. is not a design drawing of how South Lake ditch should be but a map detailing the existing condition of the ditch.

Mochinski stated that he would contact Gutzmann and direct him to either write a letter to the City of Winsted and/or address the City Council at a Regular meeting to present his request and concerns regarding the South Lake ditch.

The City Council discussed and stated that they would like Gutzmann to send a letter to the City of Winsted with his request. Mareck stated that he would put the request on the Regular City Council meeting agenda for discussion.

IV. Park Master Plan

Mareck presented the proposed Park Master Plan.

Mayor Stotko presented his concerns about the proposed Park Master Plan not having a park in the Winsted on the Lake Housing Development. Mareck stated that he will add an area on the proposed Plan for comments, suggestions and recommendations for additional parks.

V. Updates

a) 2010 Citizen Survey

Mareck presented the proposed 2010 Citizen Survey with updates based on the comments and suggestions that he received.

b) Police Department – Chief Henrich's Thirty Year Recognition Reception

Mareck presented information on Henrich's Thirty (30) Year Recognition Reception to be held on Wednesday, November 4, 2009 after the Regular City Council meeting.

c) Aerial Map – Bolton and Menk, Incorporated

Mareck stated that Bolton and Menk, Incorporated presented the City of Winsted with an aerial map detailing the entire City. Mareck stated that he is obtaining quotes from local vendors to frame the map. The City Council directed him to proceed.

d) Pioneerland Library System

Mareck presented a proposal from Pioneerland Library System asking the City to purchase three (3) new computers for the Winsted Public Library at a cost of \$3,000.

Mareck stated that the computers would be purchased from the City's Cable Fund.

Mareck stated that he will obtain a copy of the invoice to present to the City Council so they have the detail of what was purchased.

VI. Adjourn

Wiemiller motioned to adjourn. Quast seconded. Motion carried 4-0.

Respectfully submitted,

Deborah R. Boelter
City Clerk-Treasurer