

City of Winsted  
City Council Meeting  
Council Chambers  
November 4, 2009  
6:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonnie Quast  
Council Member Dave Mochinski  
Council Member Tom Wiemiller  
Council Member Tom Ollig

Staff Present: Brent Mareck, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Fran Eggert, City Attorney  
Mike Henrich, Chief of Police

1) **Mayor Stotko called the meeting to order at 6:05 p.m.**

a) **The Pledge of Allegiance was taken.**

2) **Consent Agenda**

**Ollig motioned to adopt the Consent Agenda as presented. Quast seconded. Motion carried 5-0.**

a) **Minutes - City Council – Work Session – October 20, 2009**

Accepted the minutes of the City Council Work Session of October 20, 2009.

b) **Minutes – Regular City Council Meeting – October 20, 2009**

Accepted the minutes of the Regular City Council Meeting of October 20, 2009.

c) **Assessment Certification of Abated Blight Properties - Resolution R-09-21**

Adopted Resolution R-09-21 certifying the charges for the abatement of blighting conditions and levying it as a special assessment to certain Winsted properties.

d) **Boulevard Planting Policy – Resolution R-09-22**

Adopted Resolution R-09-22 setting standards for the planting and removal of trees and other miscellaneous landscaping within the boulevard.

e) **Computer Purchase – Winsted Public Library**

Authorized a \$3,000 payment from the Cable Fund to the Winsted Library Board for the replacement and future maintenance of three (3) computers at the Winsted Public Library.

f) **Change Order – Winsted Municipal Airport**

Authorized a change order in the amount of \$5,900 for additional pipe drains and a drain basin for the 2009 taxi-way improvement project which will be funded ninety-five Percent (95%) by the Federal Aviation Administration and five percent (5%) by the City. The City's share will be \$295.

g) **2010 Assessment Agreement – McLeod County Assessor**

Approved the 2010 Assessment Agreement between the City of Winsted and the McLeod County Assessor for \$12,023.

**h) Winsted Senior Dining – Site Use Agreement**

Authorized the City of Winsted to enter into a Site Use Agreement in 2010 with Lutheran Social Services (LSS) of Minnesota for the use of the Vollmer Room for the Winsted Senior Dining program.

**i) Resolution R-09-23 Agreement for Airport Maintenance and Operation**

Adopted Resolution R-09-23 authorizing the City of Winsted to enter into a grant agreement for the financial assistance of the State of Minnesota for maintenance and operation of the Winsted Municipal Airport.

**j) Flagship Bank of Winsted – Pledged Securities**

Approved the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of October, 2009 in the amount of \$1,480,000 and the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000.

**k) 4M Fund – Money Transfer**

Approved the transfer of \$500,000 from the City of Winsted's 4M Plus Fund to the City's Operating Fund.

**l) Resolution R-09-24 Residential Anti-Displacement and Relocation Assistance Plan - Small Cities Development Program**

Adopted Resolution R-09-24 the Residential Anti-Displacement and Relocation Assistance Plan for the City of Winsted.

**m) Fair Housing Action Plan – Small Cities Development Program**

Adopted the Fair Housing Action Plan for the City of Winsted's Small Cities Development Program.

**n) Claims**

Approved the Claims List for November 4, 2009 in the amount of \$647,947.42, check numbers 865E-870E, 7959-7971, 500409E, 500411E and 15870-15932.

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***SPECIAL PRESENTATION***  
***Chief Michael J. Henrich – 30 Years of Service***

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Mayor Stotko presented Chief Mike Henrich with a medal honoring him for his thirty (30) years of service with the City of Winsted. Mayor Stotko thanked Henrich for his service, dedication and professionalism as an employee of the City of Winsted.

Henrich addressed the City Council, staff and other participants at the City Council meeting. Henrich thanked the City of Winsted for the opportunity to work as employee for the past thirty (30) years.

**3) No Public Hearings.**

**4) Old Business**

**a) Small Cities Development Program**

Shannon Sweeney, David Drown and Associates, Incorporated addressed the City Council and gave an overview of the applications the City of Winsted has received for the Small Cities Development Program.

Sweeney stated that the City has received applications for five (5) Commercial Projects and one (1) of the five (5) has five (5) rental units included. Sweeney stated that the City of Mayer has

not received any applications at this time.

Since the funding is from a federal source, Sweeney stated that there are several requirements that have to be met before a project is approved.

Sweeney reviewed the grant options and funding terms.

Sweeney gave an overview of how the program works and the steps that need to be completed by the applicants before they can begin their improvement projects.

Mochinski asked Sweeney if he was aware of any business owners that obtained an application and after reviewing what steps they had to take to obtain grant funding, decided not to complete an application due to the enormity of the requirements. Sweeney stated that he is not aware of any.

Mareck stated that there was a business owner that had some questions and concerns about the application process but Mareck and Sweeney addressed his issues.

Mochinski asked who answers any questions that potential applicants have about the process. Mareck stated that he and Sweeney contact or meet with the business owner and address their questions.

Jude Deming, Heartland Community Action Agency, Incorporated was in attendance at the meeting.

Mayor Stotko thanked Sweeney for his hard work and dedication in obtaining the grant.

**5) No New Business.**

**6) Department Report**

**a) People Service Incorporated**

Dan Wroge, People Service Incorporated, reported on the following:

- Gave an update on the Minnesota Pollution Control Agency's permit requirements.
- Fall, 2009 sludge hauling will not likely happen. It will not be a problem because the tanks are able to store approximately three (3) years of sludge so it is not an issue at this time.
- Have contacted Henning Excavating Company to push the sludge to the sides in the lagoon. Due to the heavy amount of rain, it is not dry enough for them to take their bulldozer into the sludge pond. They are considering completing the project in the winter months.
- Gave an update on the maintenance issues with the Littfin Lift Station.
- Quality Flow, Incorporated has completed their annual inspection of all the pumps and they reported no issues.

Mareck thanked People Service, Incorporated for their quick response to the malfunction of the Littfin Lift Station.

**7) No Open Forum.**

**8) No Announcements.**

**9) Adjournment**

**Quast motioned to adjourn. Wiemiller seconded. Motion carried 5-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer