

City of Winsted  
Emergency City Council Meeting  
Council Chambers  
Monday, June 28, 2010  
4:30 p.m.

Present: Mayor Steve Stotko  
Council Member Dave Mochinski  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Tom Wiemiller

Staff Present: Deborah R. Boelter, City Clerk-Treasurer  
Amanda Zeidler, Utility Billing & Payroll Clerk

**1) Mayor Stotko called the meeting to order at 4:30 p.m.**

**a) The Pledge of Allegiance was taken.**

**2) Discussion of City Administrator Contract**

Mayor Stotko stated that the purpose of this meeting is to review Andrew Elbert's proposal for the City Administrator position and to draft a counter-proposal, if necessary.

The following items were discussed:

- Annual Salary
- Moving Expenses
- Minnesota City/County Management Association (MCMA) Annual Membership Dues and Annual Conference.
- International City/County Management Association (ICMA) Annual Membership Dues and Annual Conference
- Severance Payment

**Ollig motioned to propose a counter offer with the following conditions: Annual Base Salary of \$68,000; Moving Expenses of \$2,000; MCMA Annual Membership Dues and Annual Conference; ICMA Annual Membership Dues but not the Annual Conference; a Severance Payment Schedule will be two months for zero to two years of service, three months for three to eight years of service, and four months for nine years of service or more; and, give a twenty-four hour deadline for Elbert to respond to the counter offer. Quast seconded the motion. Motion carried 5-0.**

The City Council also agreed to inform Elbert that current budget constraints do not allow for the ICMA Annual Conference at this time, but they are willing to consider budgeting for it in the future.

**3) Adjournment**

**Quast motioned to adjourn. Wiemiller seconded. Motion carried 5-0.**

Respectfully submitted,

Amanda J. Zeidler  
Utility Billing & Payroll Clerk