

City of Winsted  
City Council Work Session  
Lewis Room  
July 6, 2010  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Dave Mochinski  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Tom Wiemiller

Staff Present: Deb Boelter, City Clerk-Treasurer  
Dave Meyer, Public Works Lead  
Amanda Zeidler, Utility Billing & Payroll Clerk

**I. Call To Order**

Stotko called the meeting to order at 5:00 p.m.

**II. Winsted Hardware – Damaged Window**

Ollig stated that he was not able to meet with Greg Gehrman. Ollig stated that he will attempt to contact Gehrman and schedule a meeting with him to discuss this issue.

**III. M & N Structures – Fire Hydrant**

Quast gave an update on the proposed fire hydrant installation at M&N Structures, Incorporated, 301 Industrial Boulevard. Stotko instructed Boelter to contact the company and ask for a letter stating that the company is satisfied with the existing fire hydrants in the industrial park, and that the company does not want to install a fire hydrant.

**IV. Winsted Summer Festival – Liability Insurance**

Boelter gave an update regarding Winsted Summer Festival Liability Insurance. The City Council agreed to place the Winsted Summer Festival on the City of Winsted liability insurance for the 2010 event, and reconsider the issue for the years to follow.

**V. Sidewalk Trail Connection – Main Avenue West**

Meyer gave an update regarding the Sidewalk Trail Connection on Main Avenue West, and the Basketball Court repairs.

**VI. Winsted Baseball Association – Lawn Mowing**

The City Council discussed an agreement with the Winsted Baseball Association for lawn mowing reimbursement to the Association, in lieu of the City mowing the park. Boelter was instructed to make a payment to the Association for 2009 and 2010.

**VII. 2011 Budget**

Zeidler presented the 2011 Budget Process and 2011 Worksheets to the City Council.

**VIII. Other**

a) 2011 Budget Staff Meeting – 06-30-2010

Ollig and Stotko gave an overview of the staff meeting to discuss the 2011 Budget. The Department Heads were asked to review their budgets and to make a three percent (3%) cut from each department.

b) New City Administrator – Andrew Elbert

Boelter stated that Andrew Elbert will begin as Winsted City Administrator on Monday, July 26, 2010.

c) City Clerk – Treasurer – City Administrator Duties

The City Council agreed to grant Boelter an extra week of vacation for taking on the added responsibilities of the City Administrator position, as the position is being filled.

**IV. Adjourn**

**Quast motioned to adjourn. Mochinski seconded the motion. Motion carried 5-0.**

Respectfully submitted,

*Amanda J. Zeidler*

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Utility Billing & Payroll Clerk