



Park Commission

A G E N D A

July 8, 2008

5:30 PM

Winsted Council Chambers

- 1) **Call the Meeting to Order**
- 2) **Approval of Minutes – June 10, 2008**
- 3) **Special Presentations**
- 4) **Old Business**
- 5) **New Business**
 - a) **2009 Budget – Review Park Inventory**

Create list of possible projects for the 2009 Budget.

- b) **Sidewalk Project – Mill Reserve Park**

Consider a motion to recommend the acceptance of a quote from Joe Kelly Construction to provide sidewalk work in Mill Reserve Park for \$7,065.02.

- 6) **Announcements**
- 7) **Adjourn**

If you're unable to attend the meeting please contact Brent at 485-4718 or administrator@winsted.mn.us. Please provide at least 24 hours notice as a courtesy to the other Commissioner's. If we don't have at least three members present a meeting cannot be held.

Thank you.

City of Winsted
Park Commission
Council Chambers
June 10, 2008
5:30 p.m.

Present: Park Commission Members
JoLynn Cafferty
Alan Fleischacker
Lyle Kritzeck
Amanda Alguire
Bonnie Quast – Council Liason

Absent: Monica Hertzog

Staff Present: Brent Mareck, City Administrator
Raquel Kirchoff, Administrative Assistant

1) Call the Meeting to Order

Fleischacker called the meeting to order at 5:30 p.m.

2) Approval of Minutes

Kritzeck motioned the approval of the minutes from the May 21, 2008 Park Commission meeting. Cafferty seconded. Motion carried.

3) No Special Presentations

4) Old Business

a) **2008 Budget**

Mareck gave an update on the 2008 budget and stated that \$25,000 that was being reserved for the Lakefront Promenade is not needed for this area due to bonding options now available; however, the City Council will hold these funds until the promenade is completed before they redistribute them. Quast stated that the Park Commission will need to have ideas of where to put these funds.

b) **Trails Master Plan – Kingsley Street Trail**

Mareck stated that the City Council has approved the Kingsley Striping Plan and this expense will want to be planned for within the 2009 budget.

c) **Mill Reserve Park – Beach Drainage**

Mareck presented Bolton & Menk's letter regarding this issue, which addresses three options as a remedy for the problem: berm, swale or curb. Bolton & Menk is recommending the berm, but as the Park Commission members discussed the options, they favored the curb option with landscaping.

d) **Mill Reserve Park – Bathrooms/Benches**

Members discussed a dumpster enclosure and the type of bathroom needed (permanent or not), and where these should be located within the Mill Reserve Park area. Mareck stated that the Public Works Department is concerned about placing the enclosure too close to the mushroom top and suggests placing it at the south

side. Also discussed were the views that current homeowners surrounding the area would have after these items were installed and obtaining quotes for the pricing of the items and landscaping. Mareck stated that he would obtain quotes and bring them to a future meeting. It was questioned whether or not this project was a possibility for 2008 and it looks likely, but the decision would come from the City Council.

e) Edco Property

Mareck gave an update on the proposed purchase of the Edco property. Mareck stated that he discussed the proposed purchase with the Belangers, current owners of the property, and is waiting for a response from them. City Attorney, Fran Eggert, is working on a purchase agreement and Mareck will present this purchase agreement at a future meeting.

5) New Business

a) 2009 Budget Preparation

Mareck asked that the Park Commission be thinking of park improvement ideas for the 2009 budget, and to remember that if the Edco property is purchased, \$25,000 of the budget is fixed. He also stated that the Park Commission should work on a five (5) year plan for improvements, which would produce a better chance of implementing the improvements. Some current ideas for improvements are an ice skating rink at the Edco property, park signs, dirt for fields at Barrett and Southview parks, the trails plan and more. Cafferty questioned if the Park budget could be increased and Quast stated that the Park Commission would need to ask the City Council.

6) Other

Mareck gave an update on the progress at City Hall and the tentative moving date. The tentative completion date for the Lakefront Promenade is early August. The City does plan to have the Summer Festival at Hainlin Park, however, in case the promenade is not completed.

7) Adjournment

Kritzeck motioned to adjourn the meeting. Alguire seconded. Motion carried.

Respectfully submitted,



Raquel Kirchoff
Administrative Assistant