

City of Winsted  
Park Commission Meeting  
Council Chambers  
July 14, 2009  
5:30 p.m.

Park Commission Members Present: Lyle Kritzeck  
Kurt Landin  
Kimberly Moen  
Cheryl Sutton  
Amanda Alguire – 6:15 p.m.

Council Member Liaison Present: Bonnie Quast

Staff Present: Brent Mareck  
Jamie Stotko  
Deb Boelter

**1) Call the Meeting to Order**

Kritzeck called the meeting to order at 5:30 p.m.

**2) Approval of Minutes – June 6, 2009**

Kritzeck asked if there were any changes to the June 6, 2009 Park Commission meeting minutes. No comments were received.

**Landin motioned to approve the minutes from the June 6, 2009 Park Commission meeting. Moen seconded. Motion carried.**

**3) Park Maintenance Report**

Jamie Stotko reported on the following:

- The weeds have been sprayed in the parks.
- Worked with the Minnesota Department of Natural Resources (MN DNR) to make improvements to the fishing pier in Mill Reserve Park. Sand and debris were removed from under the floats. A concrete slab was installed to make the fishing pier handicap accessible.
- Wood mulch was installed in Mill Reserve Park.

Mareck asked the Park Commission members if there were any issues in any of the parks that they would like to bring to the attention of the Public Works Department. No comments were received.

**4) Old Business.**

**a) Kingsley Trail Connection – Trail Walk**

Mareck stated that the Park Commission will be going to review the proposed locations for the placement of the signs for the Kingsley Trail Connection to the Luce Line Trail.

The Park Commission visited Southview Park first. Mareck had lines painted on the grass to show the location of the informational kiosk and the second (2<sup>nd</sup>) directional sign. Mareck stated that the first (1<sup>st</sup>) directional sign will be placed in the area of the dam.

The Park Commission discussed the possibility of a future connection directly west from the existing Luce Line Trail. Mareck presented possible options for connecting the trail to the west.

The Park Commission members visited the other proposed directional sign locations on Kingsley Street.

Mareck directed the Park Commission members to Mill Reserve Park to review the location of the smaller kiosk.

The Park Commission visited the basketball court located on Main Avenue. Mareck presented the location of the sixth (6<sup>th</sup>) directional sign. Mareck also showed the members how the fence would be moved and a trail installed along the north side of Main Avenue.

The Park Commission visited the location of the seventh (7<sup>th</sup>) directional sign located at the Herald Journal property on Main Avenue.

Mareck then directed the Park Commission to the location of the eighth (8<sup>th</sup>) directional sign located at the intersection of Main Avenue West and Grass Lake Road.

The Park Commission visited the location south west of Winsted where the Luce Line Trail begins again. Mareck stated that he will work with the MN DNR to get the existing trail groomed and the possible location for a ninth (9<sup>th</sup>) directional sign.

**b) Mill Reserve Park – Portable Toilet**

The Park Commission visited Mill Reserve Park to review the location of the portable toilet. Mareck stated that property owners located west of the park were concerned with the proposed location of the portable toilet on the newly installed concrete slab. The residents contacted the City because they believe the location of the portable toilet is going to block the view of Winsted Lake from their home.

Mareck presented the proposed new location for the portable toilet located east, down the hill from the existing location. The Park Commission discussed the proposed new location. Kritzeck, Alguire, Landin, and Sutton were in favor of the new location. Quast recommended that Mareck contact property owners at the south end of the park to see if it could be located there. Moen stated that she liked the existing location.

Mareck stated that the newly poured concrete slab would be used for a bicycle rack.

**Landin motioned to move the portable toilet to the proposed new location in Mill Reserve Park and to purchase bicycle racks for the existing concrete slab. Kritzeck seconded. Motion carried 4-1. Moen dissenting.**

**5) New Business**

**a) 2010 Budget Worksheet**

Mareck presented the proposed 2010 Park Budget and the 2010 Park Improvement Program's draft budget.

Landin asked if the Winsted Baseball Association was aware that their annual \$5,000 funding may be reduced or removed in 2010. Mareck stated that since the proposed budget is a draft and the City Council has not made any decisions, he did not think it was necessary to contact the Winsted Baseball Association at this time.

Mareck asked Park Commission members if they had received any input from Winsted residents on any issues and/or improvements that they would like addressed in 2010. No comments were received.

Moen asked Mareck what financial resources are available if issues arise in the future and the 2010 budget has already been approved. Mareck stated that the Capital Improvement Fund can be used.

**Kritzeck motioned to present the proposed 2010 Park Budget to the City Council. Moen seconded. Motion carried.**

**6) No Announcements.**

7) **Adjournment**

**Kritzeck motioned to adjourn the meeting. Alguire seconded. Motion carried.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer