

City of Winsted  
Planning Commission  
City Council Chambers  
March 10, 2010  
6:00 p.m.

Present: JoLynn Cafferty  
Marvin Ebensperger  
Max Fasching  
Mike Guggemos

Absent: Dan Dickhausen

Staff Present: Brent Mareck – City Administrator  
Raquel Kirchoff – Administrative Assistant

- 1) Ebensperger called the meeting to order at 6 p.m.
- 2) Ebensperger asked if there were any comments or changes to the February 10, 2010 Planning Commission Minutes. No comments were received.

**Guggemos motioned the approval of the February 10<sup>th</sup>, 2010 meeting minutes; Cafferty seconded; unanimously carried.**

- 3) Public Hearings
- 4) Old Business
- 5) New Business

**a) Site Plan – M&N Structures**

Mareck stated that M&N Structures has submitted a site plan for the construction of a 28,203 sq. ft. industrial building at 301 Industrial Boulevard. The property is bordered by Waste Management to the north, a vacant lot and Di-Max to the west, a storm water pond to the south and farm land within Winsted Township to the east. The building would be primarily used as a shop area for metal fabrication with an office area in the northwest corner of the building.

Kevin Niemeier and Jonathan Henriksen, M&N Structures and Rollie Radtke, Ram Construction were present at the meeting. Niemeier described the business to the Planning Commission. Radtke explained the type of building structure the business would have.

**Fasching motioned to recommend the approval of the site plan for M & N Structures at 301 Industrial Boulevard; Guggemos seconded; unanimously carried.**

**b) Subdivision Ordinance Review – Municipal Development Group**

Cynthia Smith-Strack, Municipal Development Group, was present to discuss amendments needed to the Zoning and Subdivision Ordinance. She discussed the topics of Premature Subdivision Standards, Staging Plan Requirement, Consideration of Low Impact Development Principles, Environmental Protection Measures, and facts about the Subdivision Ordinance. She asked the Planning Commission to review the current Subdivision Ordinance and make recommendations to approve the language she has drafted or suggest changes, relating to these topics. Planning Commission members had no recommendations on the language during the meeting. They will review the current ordinance further, along with the recommendations that Smith-Strack is proposing and discuss changes at the next Planning Commission meeting.

6) Other

Mareck stated that the City of Winsted has decided to go paperless with its agenda packets and that the City Council, Planning Commission, Airport Commission and Park Commission will be accessing the packets electronically and using lap tops at City Hall in the future to view the agenda packets during their meetings.

7) Adjournment

**Cafferty motioned to adjourn the meeting; Fasching seconded; motion carried.**

Respectfully Submitted,

Raquel Kirchoff  
Administrative Assistant