

City of Winsted  
Planning Commission  
City Council Chambers  
October 13, 2010  
6:00 p.m.

Present: JoLynn Cafferty  
Dan Dickhausen  
Marvin Ebersperger  
Max Fasching  
Mike Guggemos  
Tom Ollig – Council Liason

Staff Present: Andrew Elbert, City Administrator  
Raquel Kirchoff, Administrative Assistant

1) Call the Meeting to Order

Ebersperger called the meeting to order at 6:00 p.m.

2) Approval of Minutes

**Dickhausen motioned to approve the minutes from the Planning Commission Meeting on September 15, 2010. Guggemos seconded the motion. Motion carried 5-0.**

3) **Public Hearings**

**a) Public Hearing to Consider Amendments to the City of Winsted’s Zoning Ordinance [PCO-10-01].**

Ebersperger opened the Public Hearing to consider amendments to the City of Winsted Zoning Ordinance.

Cynthia Smith-Strack, Municipal Development Group, Incorporated, presented Planning Commission Ordinance PCO-10-01 which has amended language to Chapter 15, Section 1.002 (B) of the City Code relating to land use definitions and an amendment to Chapter 15, Section 1.013 to the City Code relating to Planned Unit Development with the City of Winsted.

No comments were received at the meeting and Elbert stated that no comments had been received from Winsted residents prior to the meeting.

**Fasching motioned to close the Public Hearing to consider amendments to the City of Winsted Zoning Ordinance. Cafferty seconded the motion. Motion carried 5-0.**

**Dickhausen motioned to approve Resolution PCR–10-02 recommending approval of the amendments to the City of Winsted’s Zoning Ordinance at a future meeting by the Honorable Mayor and City Council of Winsted as stated in Ordinance PCO-10-01. Guggemos seconded the motion. Motion carried 5-0.**

**b) Public Hearing to Consider Amendments to the City of Winsted’s Sub-division Ordinance [PCO-10-02].**

Ebersperger opened the Public Hearing to consider amendments to the City of Winsted Subdivision Ordinance.

Cynthia Smith-Strack, Municipal Development Group, Incorporated, presented Planning Commission Ordinance PCO-10-02, which repeals and replaces Chapter 15, Section 2 of the City Code relating to the subdivision and platting and platting of property within the City of Winsted.

No comments were received at the meeting and Elbert stated that no comments had been received from Winsted residents prior to the meeting.

**Fasching motioned to approve Resolution PCR–10-03 recommending approval of the amendments to the City of Winsted’s Subdivision Ordinance at a future meeting by the Honorable Mayor and City Council of Winsted as stated in Ordinance PCO-10-02. Dickhausen seconded the motion. Motion carried 5-0.**

4) Old Business.

**a) Adult Training and Habilitation Center (ATHC) Conditional Use Permit [One Year Review].**

As part of the City of Winsted’s Code, all granted conditional use permits are to be reviewed annually to ensure that the agreed terms and conditions of the original conditional use permit are being upheld. On October 14 2009, the City of Winsted Planning Commission approved a conditional use permit for the ATHC, located at 311 Fairlawn Avenue West, to operate a thrift store at their facility, which was subsequently approved by the City Council on October 20, 2009. The conditional use permit was approved with the following conditions:

1. No illuminated signs on the property;
2. No operation of the Thrift Store after 7:00 p.m., Monday through Friday, after 12:00 noon on Saturday, and no operations on Sunday;
3. No outdoor storage of goods or other business-related equipment;
4. One (1) year review of the conditional use permit;

ATHC representatives, Jason Telander and Mary Kay Alger were present and stated that the thrift store has been a success.

Elbert stated that no comments have been received against the conditional use permit granted to ATHC.

**Guggemos motioned for renewal of the conditional use permit as stated under the current conditions for the ATHC. Cafferty seconded the motion. Motion carried 5-0.**

6) Other Business.

Elbert stated that St. Mary's will sign paperwork regarding the Conditional Use Permit application for a pharmacy at 511 4<sup>th</sup> Street North to show that the original paperwork was re-aligned and a pharmacy will not be included as stated in the original paperwork. This is for record retention purposes.

7) Adjournment

**Fasching motioned to adjourn the meeting. Dickhausen seconded the motion. Motion carried 5-0.**

Respectfully Submitted,

*Raquel Kirchoff*

Administrative Assistant