1) Mayor Stotko called the meeting to order at 6:00 p.m.
   a) The Pledge of Allegiance was taken.
2) Consent Agenda
   Mayor Stotko read the Consent Agenda.
   a) Approval of Minutes
      ▪ City Council Work Session – November 7, 2018
      ▪ City Council Work Session – November 20, 2018
      ▪ City Council Regular Meeting – December 4, 2018
      ▪ Planning Commission Meeting – December 10, 2018
   b) Resolution R-19-05 – Minnesota Department of Transportation, Office of Aeronautics State Grant Agreement
      Adopted Resolution R-19-05, authorizing the Mayor and City Administrator to execute a Grant Agreement with the Minnesota Department of Transportation, Office of Aeronautics to fund a Fuel System Repairs Project at the Winsted Municipal Airport.
   c) Resolution R-19-06 – Winsted Volunteer Fire Department Relief Association – Donation
      Adopted Resolution R-19-06 to accept a donation for the Winsted Volunteer Fire Department in the amount of $20.00 to be dedicated toward the Winsted Volunteer Fire Department Operations Fund.
   d) Winsted Public Library – Amendment to Lease Agreement – 330 Central, LLC
      Authorized the City Administrator to execute an Amendment to Lease Agreement with 330 Central, LLC for the Winsted Public Library property located at 180 Main Avenue West in Winsted, Minnesota.
   e) Preventative Maintenance Agreement – Advanced Power Services, Incorporated
      Authorized the City Administrator to execute a one-year Preventative Maintenance Agreement with Advanced Power Services, Incorporated to provide preventative maintenance services for the natural gas generator located at the Winsted Fire Station, for a cost not to exceed $400.00.
   f) Purchase Authorization – Computer Hardware and Software
      Authorized the City Administrator to approve sales quotes with Computer Integration Technology, Incorporated (CIT) for the purchase of two (2) laptops and associated software, for a cost not to exceed $3,000.00.
   g) Security Bank & Trust Company – Pledged Securities
      Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of January, 2019.
   h) Building Permit Report – January, 2019
Approved the Building Permit Report for the month of January, 2019.

i) **Financial Report – December, 2018**
Approved the financial report for the month of December, 2018.

j) **Claims**
Approved the claims list for February 19, 2019.

Council Member Ollig motioned to adopt the Consent Agenda as presented. Council Member Fitzgerald seconded the motion. Council Member Ollig abstained from voting on Item g. "Security Bank & Trust Company – Pledged Securities". Motion carried 5-0.

3) **No Public Hearings**
4) **No Old Business**
5) **New Business**
   a) **Recommendation for Bidding Runway 9/27 Reconstruction – Winsted Municipal Airport (10D)**

   Mr. Adam Birkholz, City Administrator, stated that Mr. Ron Roetzel, Bolton and Menk, Incorporated was present to discuss moving forward with the authorization of the bids and the specifications for the turf runway reconstruction project. The project is scheduled for construction in fall of 2019. To stay on that timeline, the City Council must authorize the advertisement of bids at this meeting.

   Mr. Roetzel stated that if the City Council authorizes the advertisement of bids, the bid opening would be on March 20, 2019. The City Council will consider those bids at the April 2, 2019 City Council Meeting. At that time, the City Council will have a cost of the project, will discuss how the grant is structured for the project, and will decide whether to proceed.

   No questions or comments were received.

   Council Member Henrich motioned to approve plans and specifications and authorize Bolton and Menk, Incorporated, to advertise for bids for the Runway 9/27 Reconstruction Project at the Winsted Municipal Airport (10D). Council Member Quast seconded the motion. Motion carried 5-0.

   b) **Recommended 2019 Legislative Platform**

   Mr. Birkholz stated that during the January 16, 2019 Goal Setting Retreat, the City Council reviewed several proposed positions for the Recommended 2019 Legislative Platform for the Minnesota State Legislature session. These legislative positions are intended to advocate on the behalf of the City in a respectful manner. Based on the guidance during the retreat, City staff provided and recommended adoption of the following platform:

   Resolution R-19-07 - Support for unfunded mandate relief and local control.
   Resolution R-19-08 – Support for local government aid (LGA).
   Resolution R-19-09 – Support for transportation funding.

   Mr. Birkholz stated that the recommended 2019 Platform seeks to decrease City costs for various programs and projects while bringing forth the mission statement for the City of Winsted.

   Mr. Birkholz stated that Governor Walz issued his recommended budget plan for the Legislative Session which recommends an increase to LGA funding.

   Mr. Birkholz stated that if the City Council approves the 2019 Legislative platform, the resolutions will be forwarded to Representative Glen Gruenhagen, Senator Scott Neumann and Governor Tim Walz.

   Council Member Quast motioned to approve the 2019 Legislative Platform through the adoption of Resolutions R-19-07 through R-19-09. Council Member Fitzgerald seconded. Motion carried 5-0.

6) **Organization Report**
a) Howard Lake-Waverly-Winsted (HLWW) Schools

Ms. Amber Gunderson, Student Council President, HLWW High School, provided the following information regarding HLWW High School and the HLWW Student Council.

- Monthly activities have been implemented to involve the student body in different things.
- A new student lunch for people who transferred to HLWW High School was hosted by the Student Council in October, 2018.
- The Student Council planned the Homecoming coronation, pep fest, and activities during the week leading to homecoming.
- A place for students to provide compliments on post it notes was provided during homecoming week. The compliments were distributed at the end of the week, on student’s lockers.
- Snow Fest occurred during the week of February 11-15, 2019. There were eight (8) royalty candidates and the coronation and pep fest occurred on Friday, February 15, 2019.
- The Student Council has been focusing on student involvement. Surveys went to the student body and much feedback was provided.

The City Council Members thanked Ms. Gunderson for the report and invited the HLWW Student Council to hold one of their meetings in the Winsted Council Chambers.

7) Open Forum

a) Winter Parking

Mr. Justin Heldt, Winsted Police Chief, reminded the audience that winter parking bans are in effect and there is no parking on city streets between 2 a.m. – 6 a.m. If parking on streets is needed, contact the Winsted Police Department.

8) City Administrator Updates and Announcements

a) Request for Quotes (RFQ) – Industrial Park Expansion Area Farm Lease

Mr. Birkholz stated that the City will be soliciting for an Industrial Park Expansion area farm lease to remove hay from the land.

b) Police Garage Drain Repair

Mr. Birkholz stated that City staff is looking for quotes to repair the drains in the Police Garage that are leaking into the City’s Storage Room.

c) Pay Equity Report Compliance

Mr. Birkholz stated that the Pay Equity report was submitted and is in compliance with the Pay Equity Act.

d) Economic Development Authority (EDA) Meeting – February 21, 2019

Mr. Birkholz stated that the EDA will meet on Thursday, February 21, 2019 at 3:30 p.m. in the Lewis Room at City Hall. The Initial Demand Analysis for a Senior Housing development in Winsted will be reviewed, and the 121 Baker Avenue East property will be discussed.

9) Adjourn

Council Member Quast motioned to adjourn the meeting. Council Member Henrich seconded the motion. Motion carried 5-0.

The meeting was adjourned at 6:21 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:
Raquel Kirchoff
Raquel Kirchoff, CMC
City Clerk-Treasurer
City of Winsted