

City of Winsted  
City Council Meeting  
Council Chambers  
Tuesday, May 16, 2023  
7:00 p.m.

Present: Mayor Steve Stotko  
Council Member Jeff Albers  
Council Member Jesse Cafferty  
Council Member Steve Ebert  
Council Member Tom Ollig

Staff Present: Mr. Adam Birkholz, Interim City Administrator  
Mr. Neil Schlagel, Onboarding City Administrator  
Ms. Raquel Kirchoff, City Clerk-Treasurer  
Mr. Troy Scherping, Winsted Volunteer Fire Department Fire Chief

**1) Mayor Stotko called the meeting to order at 6:00 p.m.**

**a) The Pledge of Allegiance was recited.**

**b) Winsted Volunteer Fire Department (WVFD) – Retirement Recognition**

**Mayor Stotko recognized the retirement and thanked the following WVFD Members for their years of service.**

- Mr. Dale Gatz – 35 Years of Service
- Mr. Chad Stender – 22 Years of Service
- Mr. Jon Davidson – 20 Years of Service

**2) Consent Agenda**

**a) Engagement Letter for General Accounting Standards Board (GASB) 67/68 Actuarial Services**

Approved an Engagement Letter with Northern Consulting Actuaries, Incorporated, dba VIA Actuarial Solutions, for GASB 67/68 pension actuarial services for the City of Winsted and the Winsted Volunteer Fire Department Relief Association pension plan.

**b) Winsted Volunteer Fire Department – Surplus Equipment**

Declared two (2) packages of bolt-on, tie-down rails for cargo as surplus equipment and eligible for sale, as recommended by the Winsted Volunteer Fire Department, and authorized the Interim City Administrator to determine the process and best method for sale of the equipment.

**c) Land Lease Agreement – Barfnecht Farm LLC**

Authorized the Mayor to execute a land lease with Barfnecht Farm LLC to farm approximately six (6) acres of land adjacent to the Wastewater Treatment Facility in the amount of \$1,200.00 and expiring December 31, 2023.

**d) Winsted Municipal Airport Land Lease Agreement Termination – Hangar Number Forty-Six (46)**

Terminated the Land Lease Agreement between the City of Winsted and Winsted Hangar 46 LLC for hangar number forty-six (46) at the Winsted Municipal Airport.

**e) Winsted Municipal Airport Land Lease Agreement – Hangar Number Forty-Six (46)**

Approved the Land Lease Agreement between the City of Winsted and 10D Hangar Group for hangar number forty-six (46) at the Winsted Municipal Airport based upon the successful submission of all required documents and fees to the City of Winsted.

**f) Winsted Arts Council – Mill Reserve Park**

Authorized the Winsted Arts Council organization to conduct four (4) music events and have food trucks available at Mill Reserve Park on July 6, 13, 20, and 27, 2023 and waive any applicable permits or fees for the use of the park on those dates.

**g) Appointment – Winsted Volunteer Fire Department**

Appointed Ms. Lori Quast to the position of Volunteer Emergency Medical Responder with the Winsted Volunteer Fire Department, contingent upon passing a criminal background check, pre-employment physical, and a drug and alcohol test.

**h) Security Bank & Trust Company – Pledged Securities**

Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of April, 2023.

**i) Building Permit Report – April, 2023**

Approved the Building Permit Report for the month of April, 2023.

**j) Financial Report – March, 2023**

Approved the financial report for the month of March, 2023.

**k) Claims**

Approved the claims list for May 16, 2023.

**Council Member Ollig motioned to adopt the Consent Agenda. Council Member Albers seconded the motion. Council Member Ollig abstained from voting on item “h) Security Bank & Trust Company – Pledged Securities”. Motion carried 5-0.**

**3) No Public Hearings**

**4) No Old Business**

**5) New Business**

**a) Schedule a Public Hearing – Ordinance Amendments – Annexation**

Mr. Adam Birkholz, Interim City Administrator, stated that related to goals set at the annual City Council Goal Setting session, it is recommended that the City Council schedule a Public Hearing to consider potential annexation of parcels owned by the City of Winsted or that are surrounded one hundred percent (100%) by the City of Winsted.

**Council Member Albers motioned to schedule a public hearing on July 18, 2023 to consider adopting amendments to the Winsted Municipal Code, related to annexation in the City of Winsted. Council Member Ebert seconded the motion. Motion carried 5-0.**

**6) Organization Report**

**a) Winsted Baseball Association**

Mr. Matt Wroge, Winsted Baseball Association, provided a report to the City Council regarding the Winsted Wildcats to include:

- The Wildcats hosted the regional tournament in 2022 that brought approximately 4,000 people to the field. Hosting helped to bring updates to the field that are required to host a tournament.
- Mr. Wroge, Mr. Curtis Herbolsheimer and Mr. Jake Prehn retired after the 2022 season. In March, 2023, Mr. Brady Jenkins and Mr. Darrell Robinson were hired as co-managers of the team for the 2023 season. That season started approximately three (3) weeks ago and has a twenty-five (25) man roster at this point.
- The last loan payment for the past Campbell Field Improvement project was paid to the City. Fundraising is occurring for more capital improvements. Improvements considered at this point are to increase and improve seating along the third base line, renovation of the first base dug out to match the third base dug out, and field improvements in uneven areas.

Mr. Rick Baumann, Winsted Youth Baseball and Softball Association, provided a report to the City Council to include the following:

- Registration was just completed and remains steady. Approximately seventy-five (75) kids from Winsted alone are registered; and with that number combined with the Laker Association teams, the number of kids registered is approximately two hundred thirty (230).
- Field condition has somewhat deteriorated and tournaments have not been hosted in Winsted. Volunteer help for maintenance of the fields is needed since the initial group that worked with Mr. Baumann has decreased to just him. Three (3) fields need more agri-lime. The fields need to be sprayed and maintained for weeds. Fall clean-up dates have not been completed due to lack of volunteers. The fields are used heavily during the summer.

Mr. Birkholz stated that Mr. Schlagel would contact the Public Works Department to work toward addressing some of the conditions in the fields that Mr. Baumann referred to.

The City Council Members thanked the Winsted Baseball Association for their report and efforts.

**7) No Open Forum**

**8) City Administrator and Announcements**

Mr. Birkholz stated that the City Council should have items to consider in the near future regarding the multi-family housing development, as that continues to move forward.

**9) Adjourn**

**Mayor Stotko motioned to adjourn the meeting. Council Member Cafferty seconded the motion. Motion carried 5-0.**

The meeting adjourned at 7:26 p.m.

*Steve Stotko*

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Steve Stotko  
Mayor  
City of Winsted

ATTEST:

*Raquel Kirchoff*

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Raquel Kirchoff, CMC  
City Clerk-Treasurer  
City of Winsted