

City of Winsted
City Council Meeting
Council Chambers
Tuesday, July 18, 2023
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Jeff Albers
Council Member Jesse Cafferty
Council Member Steve Ebert
Council Member Tom Ollig

Staff Present: Mr. Neil Schlagel, City Administrator
Ms. Raquel Kirchoff, City Clerk-Treasurer
Mr. Justin Heldt, Police Chief

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was recited.

2) Consent Agenda

a) Approved the following Minutes

- City Council Closed Work Session – May 16, 2023
- City Council Regular Meeting – May 16, 2023
- City Council Special Meeting – May 24, 2023
- City Council Work Session – June 6, 2023
- City Council Regular Meeting – June 6, 2023

b) Firework Permit Application – Winsted Area Chamber of Commerce

Approved the outdoor firework permit application from the Winsted Area Chamber of Commerce in conjunction with Minnesota Pyrotechnics, to provide a firework display over Winsted Lake on Friday, August 11, 2023, with an alternate rain date of Saturday, August 12, 2023, as approved by the Winsted Fire Chief.

c) Firework Display Contract – Minnesota Pyrotechnics, LLC

Authorized the City Administrator to execute a Firework Display Contract to engage the services of Minnesota Pyrotechnics, LLC to produce and perform a firework display with terms and conditions on Friday, August 11, 2023 with an alternate rain date of Saturday, August 12, 2023.

d) 2023 Winsted Summer Festival – Road Closure Request

Authorized the Winsted Police Chief or designee to close a portion of 1st Street South, a portion of Main Avenue, and the Winsted Lake Promenade to through traffic, Tuesday, August 8, 2023 through Monday, August 14, 2023 in conjunction with the 2023 Winsted Summer Festival.

e) 2023 Winsted Summer Festival – Approval of Use and Operations

Approved the use or operation of the following items on City streets and property Friday, August 11, 2023 through Sunday, August 13, 2023 in conjunction with the Winsted Summer Festival, as approved by the Winsted Police Chief.

- All-Terrain Vehicles (ATVs)
- Motorized Golf Carts
- Amplified Music Events until 11:30 p.m.
- Outdoor Food Stands
- Outdoor Vendor Stands
- Outdoor Talent Contest
- Outdoor “WINGO” Game Event

f) 2023 Winsted Summer Festival – Special Event Permits

Approved a Parade, Kid's Run, and 5K Run/Walk sponsored by the Winsted Area Chamber of Commerce in conjunction with the 2023 Winsted Summer Festival on Saturday, August 12, 2023, on designated streets and routes within the City limits, as approved by the Winsted Police Chief.

g) Winsted Public Works Department – Surplus Equipment

Declared a 1968 Dodge Fire Truck as surplus equipment and eligible for sale, as recommended by the Public Works Department, and authorized the City Administrator to determine the process and best method for sale of the equipment.

h) Security Bank & Trust Company – Pledged Securities

Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of June, 2023.

i) Building Permit Report – June, 2023

Approved the Building Permit Report for the month of June, 2023.

j) Financial Report – May, 2023

Approved the financial report for the month of May, 2023.

k) Claims

Approved the claims list for July 18, 2023.

l) 2023 Tour de Tonka – Special Event Permit

Approved a bicycle ride sponsored by Tour de Tonka on Saturday, August 5, 2023, on designated streets and routes within the City limits, as approved by the Winsted Police Chief, and authorize a rest stop for the event in the parking area at Denis M. Campbell Field.

m) Winsted Municipal Airport – State Grant Agreement Amendment – Reconstruct Turf Runway 09/27

Authorized the Mayor and City Administrator to execute Amendment No. A01 to Minnesota Department of Transportation (MnDOT) Office of Aeronautics Grant Agreement No. 1035461 to add Federal FAA AIP Funds to cover added costs incurred during the construction phase of the turf runway reconstruction project.

Council Member Albers motioned to adopt the Consent Agenda. Council Member Ollig seconded the motion. Council Member Ollig abstained from voting on item “h) Security Bank & Trust Company – Pledged Securities”. Motion carried 5-0.

3) No Public Hearings

Mayor Stotko stated that the public hearings that were scheduled for this meeting would be tabled to a future City Council Meeting.

~~**a) Ordinance O-23-04 – Annexation – City-Owned Properties**~~

~~Conduct a public hearing and review and discuss information related to proposed Ordinance O-23-04, annexing land located in Winsted Township, McLeod County, Minnesota, pursuant to Minnesota Statutes § 414.033 Subdivision 2 (1), permitting annexation by ordinance.~~

~~**b) Ordinance O-23-05 – Annexation – Completely Surrounded Properties**~~

~~Conduct a public hearing and review and discuss information related to proposed Ordinance O-23-05, annexing land located in Winsted Township, McLeod County, Minnesota, pursuant to Minnesota Statutes § 414.033 Subdivision 2 (2), permitting annexation by ordinance.~~

4) No Old Business

5) New Business

~~**a) Ordinance O-23-04 – Annexation – City-Owned Properties**~~

Mayor Stotko stated that the information to consider adoption of Ordinance O-23-04 annexing City-owned properties would be tabled to a future City Council Meeting.

~~Consider a motion to adopt Ordinance O-23-04, annexing land located in Winsted Township, McLeod County, Minnesota, pursuant to Minnesota Statutes § 414.033 Subdivision 2 (1), permitting annexation by ordinance.~~

b) Public Works – Street Sweeper Purchase

Mr. Neil Schlagel, City Administrator, stated that the City Council previously received information from the Public Works Maintenance Supervisor related to the purchase of a new street sweeper not to exceed an amount of \$284,000.00 from MacQueen Equipment. City staff is requesting approval of that purchase.

Council Member Ollig motioned to authorize the City Administrator to execute an Equipment Estimate from MacQueen Equipment, for the purchase of an Elgin Pelican NP Single Street Sweeper with added equipment for delivery in 2024, for an amount not to exceed \$284,000. Council Member Ebert seconded the motion. Motion carried 5-0.

6) Organization Report

a) Winsted Ambassadors

Ms. Brooke Baumann, Ms. Alison Rehmann, and Ms. Hallie Millerbernd, Winsted Ambassadors, provided a report related to the Winsted Ambassadors program to include the following.

- The ambassadors had a great year traveling to approximately thirty (30) communities in the state of Minnesota, representing the City of Winsted.
- The ambassadors have volunteered for multiple events in the City of Winsted to include; the Winsted Volunteer Fire Department (WVFD) Breakfast and Spaghetti Dinner fundraisers, the Winsted Holding Activities that Unite People (WHAT UP) Movie in the Park, the Winstock Country Music Festival (Winstock), and the Winsted Area Chamber of Commerce (WACC) Easter Egg Hunt, Business Trick or Treat, Summer Festival, Winter Festival, and Women’s Expo events.
- The ambassadors thanked the City of Winsted for its support of the program that is a wonderful opportunity for young women to grow in confidence, have opportunities for public speaking, participate in leadership and etiquette training, and learn the importance of volunteerism to produce lifelong skills.

The City Council Members thanked the ambassadors for their representation of the City of Winsted.

7) No Open Forum

8) City Administrator and Announcements

Mr. Schlagel provided a status update regarding the following happenings/projects in the city:

- County State Aid Highway (CSAH) 5 Extension project
- Blight Abatement at 121 Baker Avenue East
- Multi-housing development in Grass Lake Farms III

9) Adjourn

Council Member Ebert motioned to adjourn the meeting. Council Member Albers seconded the motion. Motion carried 5-0.

The meeting adjourned at 6:13 p.m.

Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff, CMC
City Clerk-Treasurer
City of Winsted