

City of Winsted
City Council Meeting
Council Chambers
Tuesday, August 15, 2023
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Jeff Albers
Council Member Jesse Cafferty
Council Member Steve Ebert
Council Member Tom Ollig

Staff Present: Mr. Neil Schlagel, City Administrator
Ms. Raquel Kirchoff, City Clerk-Treasurer
Mr. Justin Heldt, Police Chief

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was recited.

2) Consent Agenda

a) Resolution R-23-29 – Emergency Outdoor Watering Restrictions

Adopted Resolution R-23-29, affirming Emergency Outdoor Watering Restrictions in the City of Winsted until further notice.

b) Safety Program Service Agreement – SafeAssure Consultants, Incorporated

Authorized the Mayor and City Clerk-Treasurer to execute an agreement with SafeAssure Consultants, Incorporated, to provide a safety program for the City of Winsted in the amount of \$3,702.19.

c) Lien Release – Richard T. Borrell

Authorized the Mayor and City Clerk-Treasurer to sign a mortgage release document against property in Wright County, owned by Richard T. Borrell, as referenced in Document Number A-1003217, Office of the County Recorder, and said document prepared by the City's Attorney, with all legal fees associated with the mortgage release subject to be paid for by Richard T. Borrell.

d) Resolution R-23-30 – Regulating the Counting of Write-In Votes

Adopted Resolution R-23-30, establishing regulations related to the counting of write-in votes cast during an election.

e) Resolution R-23-31 – Winsted Police Department Donation

Adopted Resolution R-23-31 accepting a donation in memory of Mary Jo Kopesky, to be dedicated to the Winsted Police Department Capital Improvement Fund.

f) Resolution R-23-32 – Winsted Volunteer Fire Department (WVFD) Donation

Adopted Resolution R-23-32 accepting a donation in memory of Mary Jo Kopesky, to be dedicated to the WVFD.

g) AmeriCorps Seniors – Stay Active and Independent for Life (SAIL) Program Facility Use

Authorized the SAIL program to conduct classes at no charge in the Vollmer Room at Winsted City Hall, up to two (2) times per day on Monday and Friday mornings, with the exception of holidays or other dates City Hall is closed to the public.

h) Security Bank & Trust Company – Pledged Securities

Approved the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of July, 2023.

i) Building Permit Report – July, 2023

Approved the Building Permit Report for the month of July, 2023.

j) Financial Report – June, 2023

Approved the financial report for the month of June, 2023.

k) Claims

Approved the claims list for August 15, 2023.

Council Member Albers motioned to adopt the Consent Agenda. Council Member Ollig seconded the motion. Council Member Ollig abstained from voting on item “h) Security Bank & Trust Company – Pledged Securities”. Motion carried 5-0.

3) No Public Hearings

4) Old Business

a) Downtown Street Lighting Project

Mr. Neil Schlagel, City Administrator, reviewed the process he worked through to request the quotes needed for the Downtown Street Lighting Project work, and the quotes he received.

Council Member Albers motioned to approve the purchase of light fixtures from Carlo, in the amount of \$20,790.00, for the Downtown Street Lighting Project. Council Member Ebert seconded the motion. Motion carried 5-0.

Council Member Ollig motioned to authorize the boring work from Anderson Boring Company, in the amount of \$85,775.00, for the Downtown Street Lighting Project. Council Member Cafferty seconded the motion. Motion carried 5-0.

Council Member Albers motioned to authorize pole removal, placement and wiring from CR Electric, in the amount of \$61,050.00, for the Downtown Street Lighting Project. Council Member Ebert seconded the motion. Motion carried 5-0.

5) New Business

a) Vehicle Purchase - Winsted Volunteer Fire Department (WVFD) – Grass Rig I Replacement

Mr. Schlagel stated that the WVFD has budgeted \$160,000 for a new grass rig to replace their 1988 vehicle. The vehicle will enhance the WVFD firefighting options. The WVFD is working as the general contractor for building this vehicle from different vendors.

Council Member Albers motioned to authorize the City Administrator and Fire Chief to initiate the purchase of a 2024 Ford F-350 Crew Cab Chassis per State Bid along with corresponding equipment and components for the WVFD to replace Grass Rig I, for an amount not to exceed \$160,000. Council Member Ollig seconded the motion. Motion carried 5-0.

6) Organization Report

a) Winstock Country Music Festival (Winstock)

Mr. Dave Danielson, Winstock, provided a report to the City Council Members that included information regarding the following items.

- Weather for the 2023 event was terrific. Approximately 17,400 attended and 4,100 campsites were sold.
- Reviewed the bands that performed at the event.
- The event could not occur without all the volunteer work; Winstock appreciates and thanks these volunteers.
- Winstock has a reputation of a friendly, safe place to have a good time, with plenty of Emergency Medical Staff (EMS) and Security. 2023 had very few occurrences that needed EMS.

- Winstock helps the Boy Scouts fundraise by allowing them to sell ice to campers, which they purchase at Winstock's cost. Winstock also appreciates the volunteerism of the Boy Scouts who help clean camp sites after the event.
- Changes that occurred in 2023
 - Forty (40) feet was added to the Very Important Person (VIP) tent to shorten the wait lines at mealtime.
 - Mini biffs were serviced by two (2) companies, rather than only one (1) as done in the past, making them in better use condition for attendees.
 - The standing room only areas were expanded, which reduced arguments between attendees.
 - A selfie contest occurred with different stations where attendees could take selfies to promote Winstock.
- 2024 Event
 - In the off season, the committee reviews the good and the bad from the 2023 event.
 - Reviewing the condition of the front house that the spotlights sit on and where the mixing occurs, which may be replaced by the next event.
 - Good pre-sales have started for the 2024 event, which is scheduled for June 14-15, 2024.

7) No Open Forum

8) City Administrator and Announcements

Mr. Schlagel stated that the City of Winsted had a successful Summer Festival and Winsted Night Out. He continued by stating that the Winsted Area Chamber of Commerce thanks the Public Works Department for their work to prepare the park for the Winsted Summer Festival.

9) Adjourn

Council Member Cafferty motioned to adjourn the meeting. Council Member Albers seconded the motion. Motion carried 5-0.

The meeting adjourned at 6:30 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff, CMC
City Clerk-Treasurer
City of Winsted