

# CITY OF WINSTED

## 2024 FEE SCHEDULE

| FEE TYPE   | 2024 FEES                          | NOTES   |
|--|------------------------------------|---|
| <b>Administration</b>  |                                    |   |
| Special City Council Meeting   | \$400.00                           | Special request; other than regular meetings      |
| Special Planning Commission Meeting  | \$200.00                           | Special request; other than regular meetings      |
| Special Event Permit Review, per hour  | \$30.00                            | For events that do not have an agreement in place |
| <b>Airport</b>   |                                    |   |
| Airport Access Fee (new hangar)  | \$4,500.00                         |   |
| Annual Improvement Fee   | \$200.00                           |   |
| Aviation Fuel, per gallon  | MARKET RATE                        |   |
| Hangar Lease, per square foot  | \$0.18                             |   |
| Late Payment Fee, per month  | \$10.00                            |   |
| Hangar Swap Fee  | \$75.00                            |   |
| Hangar Lease Initiation Fee  | \$75.00                            |   |
| Utility Surcharge (new service)  | \$750.00                           |   |
| <b>Animals</b>   |                                    |   |
| Chicken Permit (Administrative) - Annual   | \$50.00                            | Per Ordinance O-23-06                             |
| Dangerous Dog Sign   | \$10.00                            |   |
| Dangerous Dog Tag  | \$10.00                            |   |
| Dangerous Dog Certificate  | \$100.00                           |   |
| Diseased Animal Termination, per animal  | \$79.00                            |   |
| Dog Barking; First Offense   | \$60.00                            |   |
| Dog Barking; Second Offense  | \$100.00                           |   |
| Dog Barking; Third Offense   | COURT DATE                         |   |
| Dog-at-Large; First Offense  | \$60.00                            |   |
| Dog-at-Large; Second Offense   | \$100.00                           |   |
| Dog-at-Large; Third Offense  | COURT DATE                         |   |
| Dog License - Annual   | \$10.00                            | Valid January 1 to December 31                    |
| Failure to Clean-Up Pet Feces; First Offense   | \$60.00                            |   |
| Failure to Clean-Up Pet Feces; Second Offense  | \$100.00                           |   |
| Failure to Clean-Up Pet Feces; Third Offense   | COURT DATE                         |   |
| Impound Fee, with license  | \$25.00 + Vet Charges              |   |
| Impound Fee, without license   | \$100.00 + Vet Charges             |   |
| Keeping a Kennel; First Offense  | \$60.00                            |   |
| Keeping a Kennel; Second Offense   | \$100.00                           |   |
| Keeping a Kennel; Third Offense  | COURT DATE                         |   |
| No Dog License   | \$60.00                            |   |
| Other Offense, not specified   | IMPOUNDMENT                        |   |
| Replacement Dog License/Tag  | \$5.00                             |   |
| <b>Building Inspection</b>   |                                    |   |
| Rental Housing Permit, per dwelling, per five-year permit  | \$125.00                           |   |
| Rental Housing Permit - Short-Term, per dwelling, per year   | \$250.00                           | Relating only to 628 Pheasant Run                 |
| Rental Housing Permit Transfer, one (1) dwelling unit  | \$50.00                            |   |
| Rental Housing Permit Transfer, multi-Dwelling Unit  | \$100.00                           |   |
| Landscape Escrow – Low Density Residential   | \$1,500.00                         | Per 1501.022, Section 5.a.                        |
| Landscape Escrow – Medium/High Density Residential, Commercial, Industrial, Public & Institutional | 125% OF ESTIMATED LANDSCAPING COST | Per 1501.022, Section 5.b.                        |

| FEE TYPE   | 2024 FEES                                  | NOTES   |
|--|--|---|
| SEE BUILDING PERMIT FEE SCHEDULE FOR ITEMIZED FEES                             |  |   |
| <b>Brush Site</b>  |  |   |
| McLeod County Resident: leaves, grass clippings, and brush (under 6" diameter) | No Charge                                  |   |
| McLeod County Resident: Appliance & Electronic recycling                       | Per McLeod County Solid Waste Fee Schedule |   |
| <b>Economic Development</b>  |  |   |
| Business Beautification Forgivable Loan Program Application Fee                | \$500.00                                   |   |
| Business Subsidy Application Fee   | \$500.00                                   |   |
| Tax Increment Financing Application Fee  | \$2,500.00                                 |   |
| Tax Abatement Application Fee  | \$2,500.00                                 |   |
| <b>Facilities</b>  |  |   |
| Cleaning Fee, per hour   | \$100.00                                   | For all City facilities. For extreme cases.           |
| City Storage Damage Deposit  | \$80.00                                    |   |
| City Storage Rental, per month   | \$10.00                                    |   |
| City Storage Rental, per year  | \$100.00                                   |   |
| Vollmer Room Damage Deposit  | \$100.00                                   |   |
| Vollmer Room Rental, per hour  | \$75.00                                    | Between the hours of 8:00 a.m. & 11:00 p.m.           |
| Vollmer Room Rental, per day   | \$225.00                                   | 8:00 a.m. to 11:00 p.m.                               |
| <b>Finance</b>   |  |   |
| Copies (black & white), per page   | \$0.25                                     | 8.5" X 11"  |
| Copies (color), per page   | \$1.00                                     | 8.5" X 11"  |
| Data Request Costs - Labor, Photocopy, Mailing, Printing, Other                | PER DATA PRACTICES PROCEDURES              |   |
| Early Payment Request Processing Fee   | 1% or \$5.00, whichever greater            |   |
| Fax Transmissions, per page  | \$1.00                                     |   |
| Returned Check/ACH/Credit/Debit Card Charge (NSF or Closed Account)            | \$30.00                                    |   |
| Scanned Document, per page   | \$0.25                                     |   |
| <b>Fire Department</b>   |  |   |
| ATV/UTV, per hour (1 hour minimum)   | \$100.00                                   |   |
| Certified Firefighter, per hour (1 hour minimum)                               | \$30.00                                    |   |
| Court Appearance, per hour (3 hour minimum)                                    | \$50.00                                    |   |
| Fire Engine, per hour (1 hour minimum)   | \$200.00                                   |   |
| Grass Truck/Unit, per hour (1 hour minimum)                                    | \$100.00                                   |   |
| Ladder Truck, per hour (1 hour minimum)  | \$400.00                                   |   |
| Fire Department Reports, per page  | \$0.25                                     |   |
| Rescue Vehicle, per hour (1 hour minimum)                                      | \$200.00                                   |   |
| Water Tanker Truck, per hour (1 hour minimum)                                  | \$150.00                                   |   |
| <b>Licenses and Permits</b>  |  |   |
| Background Investigation - Basic Fee   | \$60.00                                    |   |
| Background Investigation - Massage Therapist                                   | \$60.00                                    | Per ordinance.  |
| Background Investigation - Pawnbroker  | \$500.00                                   |   |
| Background Investigation - Precious Metal Dealer                               | \$500.00                                   |   |
| Business License Fee   | \$60.00                                    | For new or relocating businesses in Winsted           |
| Dance Permit, per dance  | \$10.00                                    |   |
| Dance Permit, per year   | \$150.00                                   |   |
| Dock Permit, per year  | \$40.00                                    | For docks located on City property on Kingsley Street |

| FEE TYPE  | 2024 FEES              | NOTES   |
|---|------------------------|---|
| Fireworks Permit Fee, per occurrence                        | \$60.00                |   |
| Hay Ride Permit Fee, per occurrence                         | \$60.00                |   |
| License to Operate Body Art Establishment                   | \$250.00               |   |
| Motorized Golf Cart Permit Fee, per year                    | \$60.00                |   |
| Pawnbroker License  | \$2,000.00             |   |
| Peddler's Permit / Transient Merchants, per day             | \$15.00                |   |
| Peddler's Permit / Transient Merchants, per week            | \$40.00                |   |
| Peddler's Permit / Transient Merchants, per year            | \$125.00               |   |
| Precious Metal Dealer License                               | \$2,000.00             |   |
| Solid Waste Hauler License, per year                        | \$150.00               | January 1st through December 31st             |
| Tobacco License, per year                                   | \$60.00                | July 1st through June 30th                    |
| <b>LIQUOR, ON-SALE</b>                                      |                        |   |
| 1 to 4-Day Temporary Liquor License, per day                | \$75.00                |   |
| 3.2 Percent Malt Liquor                                     | \$500.00               |   |
| 3.2 Percent Malt Liquor, per day                            | \$25.00                |   |
| Brew Pub  | \$500.00               |   |
| Brew Pub, Sunday  | \$200.00               |   |
| Brewer, Taproom   | \$500.00               |   |
| Brewer, Taproom, Sunday                                     | \$200.00               |   |
| Club Liquor License   |                        |   |
| Under 200 members   | \$300.00               |   |
| 201-500 members   | \$500.00               |   |
| 501-1,000 members   | \$650.00               |   |
| 1,001-2,000 members   | \$800.00               |   |
| 2,001-4,000 members   | \$1,000.00             |   |
| 4,001-6,000 members   | \$2,000.00             |   |
| 6,000 or more members                                       | \$3,000.00             |   |
| Culinary Class  | \$300.00               |   |
| Microdistilleries, (Cocktail Room)                          | \$500.00               |   |
| On-Sale Liquor License                                      | \$2,600.00             |   |
| Sunday Liquor License                                       | \$200.00               |   |
| Wine  | \$1,300.00             |   |
| <b>LIQUOR, OFF-SALE</b>                                     |                        |   |
| 1 to 4-Day Wine, per day                                    | \$75.00                |   |
| 3.2 Percent Malt Liquor License                             | \$200.00               |   |
| Brew Pub  | \$200.00               |   |
| Brewer  | \$200.00               |   |
| Microdistilleries   | \$200.00               |   |
| Off-Sale Liquor License                                     | \$200.00               |   |
| Off-Sale Liquor License, Best Practices Participant         | \$100.00               |   |
| Small Brewer  | \$200.00               |   |
| Small Brewer, Growlers                                      | \$100.00               |   |
| <b>LIQUOR, OTHER</b>  |                        |   |
| 1 to 4 Day Temporary Consumption & Display Permit, per day  | \$25.00                |   |
| Caterer Permit, per day                                     | \$75.00                |   |
| Consumption and Display Permit                              | \$300.00               |   |
| Liquor Ordinance Seminar - Reschedule                       | \$300.00               |   |
| <b>Parks &amp; Recreation</b>                               |                        |   |
| Park Capital Improvement Fee, per month                     | \$3.99                 | Billed monthly with utilities                 |
| Park Camping Permit, per day                                | \$25.00                |   |
| Park Shelter Reservation, per shelter, per day              | \$25.00                | Shelter only, park remains open to the public |
| Picnic Table Transfer Fee, per table (public property only) | \$10.00 + HOURLY MAIN. | No private use or rentals.                    |
| <b>Planning, Zoning, &amp; Land Use</b>                     |                        |   |

| FEE TYPE   | 2024 FEES                          | NOTES  |
|--|------------------------------------|--|
| Alternative Energy Permit  | \$60.00                            |  |
| Annexation   | \$1,500.00                         | Fee is charged per request received from property owner(s) |
| Comprehensive Plan Amendment   | \$550.00                           |  |
| Concept Plan Review  | \$250.00                           | For new subdivisions/developments                          |
| Conditional Use Permit Application   | \$350.00                           |  |
| External Solid Fuel-Fired Heating Device   | \$60.00                            |  |
| Final Plat   | \$1,200.00                         |  |
| Landscape Escrow – Low Density Residential   | \$1,500.00                         | Per 1501.022, Section 5.a.                                 |
| Landscape Escrow – Medium/High Density Residential, Commercial, Industrial, Public & Institutional | 125% OF ESTIMATED LANDSCAPING COST | Per 1501.022, Section 5.b.                                 |
| Minor Subdivision  | \$350.00                           |  |
| Ordinance Text Amendment   | \$750.00                           | Fee is charged per request                                 |
| Park Dedication, per acre, Commercial/Industrial/Public/Semi-Public/Institutional                  | \$1,550.00                         |  |
| Park Dedication, per unit, Residential   | \$1,350.00                         |  |
| Planned Unit Development   | \$550.00                           |  |
| Pre-Development Escrow   | PER PRE-DEVELOPMENT AGREEMENT      |  |
| Preliminary Plat   | \$1,200.00                         |  |
| Review - City Engineer   | PER CONTRACT                       | Bolton & Menk, Incorporated                                |
| Review - Land Use Consultant   | PER CONTRACT                       | Municipal Development Group                                |
| Re-Zoning  | \$550.00                           |  |
| Sign Permit  | \$60.00                            |  |
| Sign Impoundment   | \$60.00                            | For sign ordinance violations (i.e. placement)             |
| Site Plan Review (Zoning)  | \$250.00                           | Zoning, not Building Permit                                |
| Vacation of Drainage and/or Utility Easement   | \$1,000.00                         |  |
| Vacation of Right-of-Way - Street or Alley   | \$1,000.00                         |  |
| Variance   | \$350.00                           |  |
| Zoning Letter  | \$95.00                            |  |
| Administrative (Zoning) Permit   | \$60.00                            | Utilized for new/relocating business licensing             |

### Police Department

|   |                                 |  |
|---|---------------------------------|--|
| Civil Standby, per hour (1 hour minimum)                        | \$65.00                         |  |
| Copies of CD's/DVD's/Flash Drive, per piece                     | \$30.00                         |  |
| Court Appearance, per appearance (3 hour minimum)               | Officer Overtime Rate + Mileage |  |
| Firearm Storage Fee, per day, per firearm                       | \$1.00                          |  |
| Police Digital Photos - CD or Flash Drive                       | \$20.00                         |  |
| Police Reports, per page  | \$0.25                          |  |
| Police Security - Licensed, per hour (1 hour minimum)           | \$70.00                         |  |
| Police Security - Non-Licensed, per hour (1 hour minimum)       | \$30.00                         |  |
| Police Security - With Squad Vehicle, per hour (1 hour minimum) | \$75.00                         |  |
| Police Transcription, per hour, one hour minimum                | \$35.00                         |  |
| Preliminary Breath Testing, per test (local residents only)     | \$5.00                          |  |
| Preliminary Breath Testing, per week (local residents only)     | \$25.00                         |  |
| Vehicle Impound Fee   | \$200.00                        |  |
| Vehicle Storage Fee - Impound, per day                          | \$2.00                          |  |

### General Violations

|   |            |  |
|---|------------|--|
| Burning of Trash, Refuse, Rubbish, or Other Materials, First Offense          | \$60.00    |  |
| Burning of Trash, Refuse, Rubbish, or Other Materials, Second Offense         | \$100.00   |  |
| Burning of Trash, Refuse, Rubbish, or Other Materials, Third Offense          | COURT DATE |  |
| Depositing Leaves, Rubbish or Other Material onto City Street; First Offense  | \$60.00    |  |
| Depositing Leaves, Rubbish or Other Material onto City Street; Second Offense | \$100.00   |  |
| Depositing Leaves, Rubbish or Other Material onto City Street; Third Offense  | COURT DATE |  |
| Discharge of a Deadly Weapon; First Offense                                   | \$60.00    |  |
| Discharge of a Deadly Weapon; Second Offense                                  | \$100.00   |  |

| FEE TYPE   | 2024 FEES  | NOTES          |
|--|------------|----------------|
| Discharge of a Deadly Weapon; Third Offense                                | COURT DATE |                |
| Failure to Remove Blight; First Offense                                    | \$60.00    |                |
| Failure to Remove Blight; Second Offense                                   | \$100.00   |                |
| Failure to Remove Blight; Third Offense                                    | COURT DATE |                |
| Failure to Remove Ice and Snow from Adjoining Sidewalks; First Offense     | \$60.00    |                |
| Failure to Remove Ice and Snow from Adjoining Sidewalks; Second Offense    | \$100.00   |                |
| Failure to Remove Ice and Snow from Adjoining Sidewalks; Third Offense     | COURT DATE |                |
| Fireworks Violation (Possession or Use); First Offense                     | \$60.00    |                |
| Fireworks Violation (Possession or Use); Second Offense                    | \$100.00   |                |
| Fireworks Violation (Possession or Use); Third Offense                     | COURT DATE |                |
| Loitering; First Offense   | \$60.00    |                |
| Loitering; Second Offense  | \$100.00   |                |
| Loitering; Third Offense   | COURT DATE |                |
| Peddling Without a Permit; First Offense                                   | \$60.00    |                |
| Peddling Without a Permit; Second Offense                                  | \$100.00   |                |
| Peddling Without a Permit; Third Offense                                   | COURT DATE |                |
| Trespassing; First Offense   | \$60.00    |                |
| Trespassing; Second Offense  | \$100.00   |                |
| Trespassing; Third Offense   | COURT DATE |                |
| Violation of City Parks & Recreation Area Rules of Conduct; First Offense  | \$60.00    |                |
| Violation of City Parks & Recreation Area Rules of Conduct; Second Offense | \$100.00   |                |
| Violation of City Parks & Recreation Area Rules of Conduct; Third Offense  | COURT DATE |                |
| <b>Parking Violations</b>  |            |                |
| Blocking Fire Hydrant  | \$35.00    |                |
| Fire Lane  | \$35.00    |                |
| No Parking: 2:00 a.m. to 6:00 a.m.   | \$20.00    |                |
| Snowbird (Winter Parking)  | \$35.00    |                |
| Other Parking Violation  | \$35.00    |                |
| <b>Traffic Violations</b>  |            |                |
| Equipment Violation  | \$60.00    |                |
| Exhibition Driving   | \$60.00    |                |
| Speed  | \$60.00    |                |
| Stop Sign  | \$60.00    |                |
| Unreasonable Acceleration  | \$60.00    |                |
| <b>Public Nuisances</b>  |            |                |
| Amplified Sound in Motor Vehicle   | \$60.00    |                |
| ATV/UTV/Golf Cart/Snowmobile Violation                                     | \$60.00    |                |
| Curfew Violation   | \$35.00    |                |
| Dumping Trash, Small   | \$75.00    |                |
| Dumping Trash, Large   | \$225.00   |                |
| Loud Party   | \$100.00   |                |
| Open Fire Violation  | \$55.00    |                |
| Weeds and Blight   | \$105.00   | Per occurrence |
| Weeds and Grass Administrative Fee, per parcel, per incident               | \$80.00    |                |
| Other, Not Specified; First Offense  | \$60.00    |                |
| Other, Not Specified; Second Offense                                       | \$100.00   |                |
| Other, Not Specified; Third Offense  | COURT DATE |                |
| <b>Public Works Department</b>   |            |                |
| <b>EQUIPMENT</b>   |            |                |
| Backhoe, per hour (1 hour minimum)   | \$200.00   |                |
| Conveyance Vac, per hour (1 hour minimum)                                  | \$250.00   |                |
| Cone Rental, per cone, per day (non-city sponsored events)                 | \$2.00     |                |
| Hourly Maintenance, per employee (1 hour minimum)                          | \$50.00    |                |
| Jetter, per hour (1 hour minimum)  | \$250.00   |                |
| Miscellaneous Equipment, per hour (1 hour minimum)                         | \$50.00    |                |
| Payloader, per hour (1 hour minimum)                                       | \$200.00   |                |

| FEE TYPE   | 2024 FEES                                  | NOTES   |
|--|--|---|
| Sand/Salt  | MARKET RATE + HOURLY MAIN.                 |   |
| Street Sweeping, per hour (1 hour minimum)                       | \$200.00                                   |   |
| Televised Inspection, per hour (1 hour minimum)                  | \$200.00                                   |   |
| Truck/Sanding, per hour (1 hour minimum)                         | \$150.00                                   |   |
| <b>STREETS &amp; ROADWAYS</b>                                    |  |   |
| Curb Cut Permit  | \$50.00                                    |   |
| Right-of-Way Access Permit                                       |  |   |
| Excavations and Grading  | \$300.00                                   |   |
| Non-Excavation (including landscaping & driveway access)         | \$150.00                                   |   |
| <b>WATER &amp; SEWER</b>   |  |   |
| Clean Water Lines  |  |   |
| First hour   | \$160.00                                   |   |
| Each additional hour   | \$60.00                                    |   |
| Discharge - Industrial Holding Tank                              | \$75/1,000 gallons                         |   |
| Discharge - Residential Holding Tank                             | \$35/1,000 gallons                         |   |
| Discharge - Residential Septic Tank                              | \$50/1,000 gallons                         |   |
| Hauled Wastewater Discharge Permit, per year                     | \$100.00                                   | Annual Permit   |
| Illegal Sanitary Sewer Discharge, per month                      | \$150.00                                   |   |
| Late Payment Fee   | 10% OF TOTAL UTILITY BILL, \$10.00 MINIMUM |   |
| Mandatory Emergency Water Conservation Violation, per occurrence | \$60.00                                    |   |
| Maintenance Charge, per month                                    | \$2.12                                     |   |
| Meter - Standard Size  | MARKET RATE                                |   |
| Meter - Larger than 3/4"   | MARKET RATE                                |   |
| Meter Inspection, per occurrence                                 | \$40.00                                    |   |
| Second Water Meter (outside only, permit required)               | MARKET RATE                                |   |
| Second Meter Minimum, per month                                  | \$2.00                                     |   |
| Service Charge for Delinquency, per month                        | \$55.00                                    | Utilized when water cannot be disconnected.           |
| Sewer Minimum, per month   | \$14.99                                    |   |
| Sewer Rate, per 1,000 gallons                                    | \$19.10                                    |   |
| Sewer Tap-In Rate  | \$3,500.00                                 |   |
| State Drinking Water Service Connection Fee                      | \$0.81                                     | Fee set by State of Minnesota                         |
| Trunk Line Assessment Rate                                       | MARKET RATE                                |   |
| Valve Service, per occurrence                                    | \$55.00                                    |   |
| Water & Sewer Line Inspection                                    | \$80.00                                    |   |
| Water Disconnect Notice Fee                                      | \$55.00                                    |   |
| Water Disconnect Service   | \$110.00                                   |   |
| Water Minimum, per month   | \$9.11                                     |   |
| Water Rate, per 1,000 gallons                                    | \$5.10                                     |   |
| Water Reconnect Service  | \$110.00                                   |   |
| Water Shut-Off Valve Cap   | MARKET RATE                                | For placement on valves located in driveways/roadways |
| Water Tap-In Rate  | \$2,700.00                                 |   |